

# GENERAL SERVICES ADMINISTRATION

## Federal Supply Service

### *Authorized Federal Supply Schedule Price List*

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage™, a menu-driven database system. The INTERNET address for GSA Advantage™ is: <http://www.GSAAdvantage.gov>.

**Schedule for - MISSION ORIENTED BUSINESS INTEGRATED SERVICES (MOBIS)**

**Federal Supply Group: 874**

**Class: R499**

**Contract Number: GS-10F-0313S**

**For more information on ordering from Federal Supply Schedules**

**click on the FSS Schedules button at <http://www.fss.gsa.gov>**

**Contract Period: June 27, 2006 through June 26, 2011**

**Contractor:** CenterScope Technologies, Incorporated  
5920 Spring Leaf Court  
Elkridge, MD 21075 5994

**Business Size:**  
Small, Disadvantaged, 8(a) Business

**Telephone:** (410) 540-9844  
**Extension:**  
**FAX Number:** (410) 540-9845  
**Web Site:** [www.centerscope.com](http://www.centerscope.com)  
**E-mail:** [chris.dougherty@centerscope.com](mailto:chris.dougherty@centerscope.com)  
**Contract Administration:** Christopher Dougherty

## CUSTOMER INFORMATION:

- 1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers: 874-1
- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.
- 1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.
2. Maximum Order: \$1,000,000.00
3. Minimum Order: \$300.00
4. Geographic Coverage (delivery Area): Domestic only

5. **Point(s) of production (city, county, and state or foreign country):**  
Same as company address
6. **Discount from list prices or statement of net price:** Government net prices (discounts already deducted).  
See Attachment.
7. **Quantity discounts:** None Offered
8. **Prompt payment terms:** Net 30 days
- 9a. **Notification that Government purchase cards are accepted at or below the micro-purchase threshold:** Yes
- 9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** Contact Contractor
10. **Foreign items (list items by country of origin):** None
- 11a. **Time of Delivery (Contractor insert number of days):** Specified on the Task Order
- 11b. **Expedited Delivery.** The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor
- 11c. **Overnight and 2-day delivery.** The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor
- 11d. **Urgent Requirements.** The Contractor will note in its price list the "Urgent Requirements" clause of its contract and advise agencies that they can also contact the Contractor's representative to effect a faster delivery: Contact Contractor
12. **F.O.B Points(s):** Destination
- 13a. **Ordering Address(es):** Same as company address
- 13b. **Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)).
14. **Payment address(es):** Same as company address
15. **Warranty provision.:** Contractor's standard commercial warranty
16. **Export Packing Charges (if applicable):** N/A
17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
18. **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
19. **Terms and conditions of installation (if applicable):** N/A

20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. **Terms and conditions for any other services (if applicable):** N/A
21. **List of service and distribution points (if applicable):** N/A
22. **List of participating dealers (if applicable):** N/A
23. **Preventive maintenance (if applicable):** N/A
- 24a. **Special attributes such as environmental attributes, (e.g., recycled content, energy efficiency, and/or reduced pollutants):**
- 24b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/).**
25. **Data Universal Numbering System (DUNS) number:** 11-2892976
26. **Notification regarding registration in Central Contractor Registration (CCR) database:** Registered

## Rate Schedule

MOBIS SIN	Skill Category	Price Offered to the Government	
		Labor Rates (Loaded) On Site/Off Site	
874-1	Senior Program Manager	\$109.23	\$98.83
874-1	Program Manager	\$81.58	\$73.82
874-1	Senior Analyst	\$81.58	\$73.82
874-1	Subject Matter Expert (SME) III	\$159.40	\$144.23
874-1	SME II	\$109.23	\$98.83
874-1	SME I	\$81.58	\$73.82
874-1	Sr. Technical Lead	\$159.40	\$144.23
874-1	Technical Lead	\$81.58	\$73.82
874-1	Technical Information Specialist III	\$41.00	\$37.13
874-1	Technical Information Specialist II	\$38.06	\$34.47
874-1	Technical Information Specialist I	\$33.31	\$30.17
874-1	Research Analyst I	\$35.06	\$31.75
874-1	Document Preparation Clerk	\$26.87	\$24.31
874-1	Contract Administrator	\$77.50	\$70.13
874-1	Quality Assurance Analyst	\$49.41	\$44.47
874-1	Records Management Specialist	\$46.15	\$41.53
874-1	Library Technician	\$30.12	\$27.11

*Escalation is governed by the Economic Price Adjustment Clause I-FSS-969*

**On Site = Centerscope Site**

**Off Site = Government Site**

## TAB 1. LABOR CATEGORY DESCRIPTIONS

### Senior Program Manager

Qualifications: Master's degree and 10 years of general experience and at least 5 years of federal contracting experience.

Description: Strong background in business and management. Serves as the senior director and principal interface between CenterScope and the client. Possesses in-depth project knowledge. Responsible for meeting contract costs, schedules, and performance objectives. Supervises task personnel, reviews deliverables to make sure that the SOW requirements are adhered to. Oversees project assessments and client feedback. Excellent communicator who demonstrates strong facilitation and cross-functional team skills.

### Program Manager

Qualifications: Bachelor's degree and over 5 years of general experience and at least 5 years of federal contracting experience.

Description: Strong background in business and management. Serves as the senior director and principal interface between CenterScope and the client. Possesses in-depth project knowledge. Responsible for meeting contract costs, schedules, and performance objectives. Supervises task personnel, reviews deliverables to make sure that the SOW requirements are adhered to. Oversees project assessments and client feedback. Excellent communicator who demonstrates strong facilitation and cross-functional team skills.

### Subject Matter Expert (SME) III

Qualifications: Industry expert with advanced degree, 15 years or more experience in providing high level, consultancy expertise to the federal and private sector in his/her respective discipline. Twenty years experience may substitute for Doctorate degree.

Description: Strong background and demonstrated experience in providing advisory planning, data management, organizational management and assessment, business process re-engineering, program oversight/cost control, business management, survivability and vulnerability analyses.

### SME II

Qualifications: Industry expert with advanced degree, 10 years or more experience in providing high level, consultancy expertise to the federal and private sector in his/her respective discipline. 15 years experience may substitute for Master's degree.

Description: Strong background and demonstrated experience in providing advisory planning, data management, organizational management and assessment, business process re-engineering, program oversight/cost control, business management, survivability and vulnerability analyses.

### SME I

Qualifications: Industry expert with Bachelors degree, 5 years or more experience in providing high level, consultancy expertise to the federal and private sector in his/her respective discipline. 10 years experience may substitute for Bachelor's degree.

Description: Strong background and demonstrated experience in providing advisory planning, data management, organizational management and assessment, business process re-engineering, program oversight/cost control, business management, survivability and vulnerability analyses.

### Senior Technical Lead

Qualifications: Advanced degree in technical field or related business field and 10 years experience. 15 years directly related experience may be substituted for advanced degree.

Description: Provides senior level technical management and advice to the technical staff and overall project. Works directly with the customer to advise and communicate technical direction to accomplish the contractual line items of the Statement of Work. Communicates with the customer and CenterScope Contracts Administrator regarding schedule and costs implications as related to contract completion.

### Senior Analyst

Qualifications: Advanced degree in technical or related business field and 10 years experience. 15 years directly related experience may be substituted for advanced degree.

Description: Provides senior level analytical and solution-oriented advice to management and technical staff by quickly grasping and understanding the business issues and organizational goals and strategies. Identifies client organization's strengths and weaknesses and suggests areas of improvement in terms of business processes and project execution. Reviews and edits requirements, specifications, business processes and recommendations related to proposed solution. Develops functional specifications and system design specifications for client engagements.

### Technical Lead

Qualifications: Bachelors degree in technical field or related business field and 5 years experience. Ten years directly related experience may be substituted for Bachelors degree.

Description: Provides senior level technical management and advice to the technical staff and overall project. Works directly with the customer to advise and communicate technical direction to accomplish the contractual line items of the Statement of Work.

Communicates with the customer and CenterScope Contracts Administrator regarding schedule and costs implications as related to contract completion.

### **Technical Information Specialist III**

Qualifications: A minimum of five years experience working on a call center, Hotline, or other technical information delivery project. Requires two years of technical school and two years of college.

Description: Technical Information Specialists are primarily concerned with the direction, administration, development, coordination, and performance of work involved in processing and transmitting scientific, technical, or other specialized information. Requires a broad knowledge of one or more professional, scientific, or technical disciplines or fields of interest to understand the significance and relationship of the concepts and ideas contained in the information area and a practical knowledge of documentation or library techniques.

Provides information and document management services in record centers and docket, such as answering ready-reference questions regarding documents, and assists in use of bibliographic tools, such as periodical indexes, and INTERNET searches. Answers routine inquiries, and refers persons requiring professional assistance to appropriate staff. Greets and assists walk-in-visitors, researchers, and other patrons and oversees file/reading room. Produces current awareness reports, bibliographies, and other items as directed. Responds to requests for information on documents from Agency staff, other government agencies, or the public. Sorts and responds to incoming mail and telephone request in a timely, courteous, and accurate manner. Provides the manager with the information required for weekly and monthly reports.

### **Technical Information Specialist, II**

Qualifications: A minimum of three years experience working on a call center, Hotline, or other technical information delivery project. Requires H.S diploma and two years of technical school.

Functional Responsibility: Technical Information Specialists are primarily concerned with the direction, administration, development, coordination, and performance of work involved in processing and transmitting scientific, technical, or other specialized information. Requires a broad knowledge of one or more professional, scientific, or technical disciplines or fields of interest to understand the significance and relationship of the concepts and ideas contained in the information area and a practical knowledge of documentation or library techniques.

Provides information and document management services in record centers and docket, such as answering ready-reference questions regarding documents, and assists in use of bibliographic tools, such as periodical indexes, and INTERNET

searches. Answers routine inquires, and refers persons requiring professional assistance to appropriate staff. Greets and assists walk-in-visitors, researchers, and other patrons and oversees file/reading room. Produces current awareness reports, bibliographies, and other items as directed. Responds to requests for information on documents from Agency staff, other government agencies, or the public. Sorts and responds to incoming mail and telephone request in a timely, courteous, and accurate manner. Provides the manager with the information required for weekly and monthly reports.

### **Technical Information Specialist, I**

**Qualifications:** A minimum of one year of experience working on a call center, Hotline, or other technical information delivery project. Requires H.S diploma

**Description:** Technical Information Specialists are primarily concerned with the direction, administration, development, coordination, and performance of work involved in processing and transmitting scientific, technical, or other specialized information. Requires a broad knowledge of one or more professional, scientific, or technical disciplines or fields of interest to understand the significance and relationship of the concepts and ideas contained in the information area and a practical knowledge of documentation or library techniques.

Provides information and document management services in record centers and dockets, such as answering ready-reference questions regarding documents, and assists in use of bibliographic tools, such as periodical indexes, and INTERNET searches. Answers routine inquires, and refers persons requiring professional assistance to appropriate staff. Greets and assists walk-in-visitors, researchers; and other patrons and oversees file/reading room. Produces current awareness reports, bibliographies, and other items as directed. Responds to requests for information on documents from Agency staff, other government agencies, or the public. Sorts and responds to incoming mail and telephone request in a timely, courteous, and accurate manner. Provides the manager with the information required for weekly and monthly reports.

### **Research Analyst I**

**Qualifications:** Bachelors degree in content area, or 5 years direct experience in analytical research.